

# SUSTAINABLE DEVELOPMENT GOALS



## 3.3.6 - Smoke-free Policy

## Table of Contents

Smoke Free Campus..... 3

## Smoke Free Campus

UBT enforces a smoke-free campus policy prohibiting smoking in all indoor and outdoor areas Target (3.a). The policy aims to protect community health and aligns with SDG 3.a (WHO Framework Convention on Tobacco Control).

السادة الكرام منسوبي ومنسوبات جامعة الأعمال والتكنولوجيا  
المحترمين  
السلام عليكم ورحمه الله وبركاته، أما بعد

نود لفت انتباهكم إلى أن التدخين داخل المكاتب أو الأماكن المغلقة يعتبر مخالفة لأنظمة ولوائح العمل المعتمدة، ومخالفة صريحة لتعليمات السلامة والصحة المهنية في بيئة العمل. يترتب على ذلك اتخاذ الإجراءات النظامية اللازمة؛ لما يشكله من خطر على الصحة العامة وسلامة الموظفين إلى جانب تأثيره السلبي على بيئة العمل.

نأمل منكم الالتزام التام بالسياسات والأنظمة المعتمدة في هذا الشأن، مع التأكيد على أن تكرار مثل هذه المخالفات قد يعرض مرتكبيها للإجراءات النظامية وفقاً لللائحة تنظيم العمل.

شاكرين لكم تفهمكم وتعاونكم.  
وتفضلوا بقبول فائق التحية والتقدير



## Smoke Free Policy

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### **1. Purpose**

The Kingdom of Saudi Arabia had passed several laws and decrees over the years that specifically ban, control and penalize smoking at working places. The law No. (M/56) dated 28/07/1436 H prohibits smoking in some indoor workplaces and public places including government, education, health, and cultural facilities and prohibits smoking in all means of public transport. Smoking is allowed in designated smoking rooms.

## 2. Scope

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This policy applies to all UBT individuals, whether they are academics, administrators, students, contractors, and visitors.

## 3. Definitions & Acronyms

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### 3.1 Definitions

Term	Definition
Smoking	Smoking shall mean the use of tobacco and its derivatives in any way, including but not limited to, the use of cigarettes, cigars, jarak, toombak, mu'assel, electronic smoking systems, pipe tobacco, tobacco used by chewing and keeping it in mouth, chewing tobacco (shamma), swika, snuff, and temple, or any other method that contain raw or manufactured tobacco or any of its derivatives.

### 3.2 Acronyms

Term	Definition

## 4. Policy Principles & Statement

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1. UBT strictly adheres to and enforces the smoking laws of the kingdom as its rules and regulations.

2. The Policy is supported by the following principles:

In reference to article 7, smoking shall be prohibited Indoor throughout the University's buildings, including classrooms, corridors, halls, laboratories, etc.

- "No Smoking" signs should be displayed in clear areas at all prohibited places.
- Students' affairs and the intellectual awareness department at UBT periodically hosts

health awareness and well-being events and seminars which can emphasize the harmful effects of smoking habits.

- A clear process is in place to report any violation of the smoking laws, rules and regulations.
- Repeated violations by individuals (students or staff) of the smoking prohibition can be reported to the respective Disciplinary Committee.

The area designated for tobacco use in the places referred to in this Article shall be in compliance with the Following conditions and specifications on ventilation and air conditioning:

- Area shall be isolated from the other surrounding areas.
- Its height shall not be less than 3 m.
- Doors shall be self-closing.
- Number of people present in the area, at one time, shall not exceed the allowed number; at least 1.40 square meters per person.
- No services needed by non-smokers, such as telephone, fax, printing devices, etc., shall be placed in this area.
- Smoking rooms shall not be placed in corridors of non-smokers.
- Dropped ceilings shall be made of aluminum sheets that are easy to clean.
- Floors shall be non-inflammable and easily cleanable; considering that carpets or vinyl floors shall be avoided.
- Persons under the age of 18 shall not be allowed to enter.
- It shall fulfil the safety and fire-fighting conditions for buildings.
- The air pressure inside the area shall be negative, that is, less than the neighboring areas, 5 - 7 Pascal, equivalent to (0.02 - 0.03) In WG.
- The flow rate of air entering the area shall not be less than 25 liters/second for each person, as it shall be designed for the maximum ignition intensity.
- Air shall be expelled directly outside by mechanical means and may not be recycled in the ventilation and air conditioning system.
- Ventilation systems shall be able to exchange the air not less than ten times the air volume in the hall per hour; and the ventilation system shall be operated throughout the working hours.
- Air outlets shall be at least 8 meters away from the main exits and entrances, windows, and openings for providing air conditioning systems with outside air.
- Ventilation and air-conditioning systems shall be separated from the system designated for other places so that the air is not allowed to be circulated with other places (not designated for smokers).

## 5. Related Documents

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This includes the following: (in hierarchical order), legislation, policies, other procedures and standards, guidelines, forms and other useful resources.

Document No.	Document Name	Document Type	Location

## 6. Version Control & Revision History

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Version control	Date released	Approved by	Summary of changes

## 7. Approvals

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University Council	Chair Name	Signature	Date
1/4/8	Dr. Weam Tunsi		17/9/2024

