

UBT

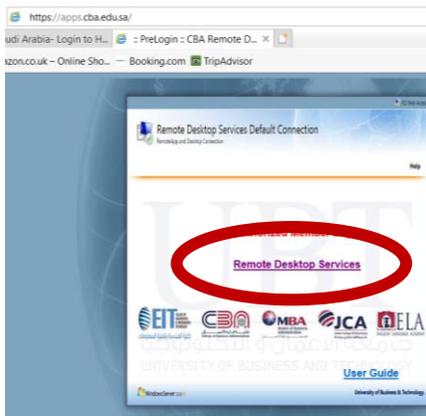
جامعة الأعمال و التكنولوجيا
UNIVERSITY OF BUSINESS AND TECHNOLOGY

USER GUIDE FOR USING REMOTE APPS

User Guide for Using Remote Apps

Open **Internet explorer** , if you are using Windows 10, In the taskbar search, type *Internet Explorer* and you will see it appear in the results. Clicking on it will open Microsoft Internet Explorer.

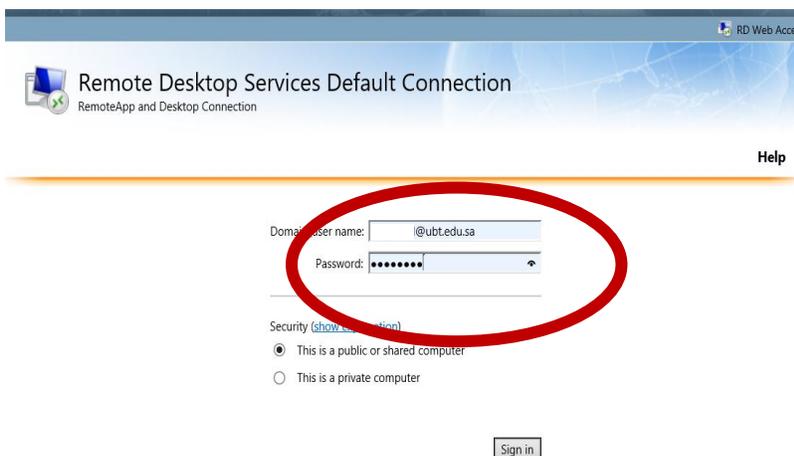
- 1- Go direct to <https://apps.cba.edu.sa/> or through UBT website → eservices
<http://www.ubt.edu.sa/Information-Technology/E-services> → APPS
- 2- Click Remote Desktop Services



- 3- Allow add-on: Microsoft Remote Desktop Services by clicking Allow on the bottom of the browser

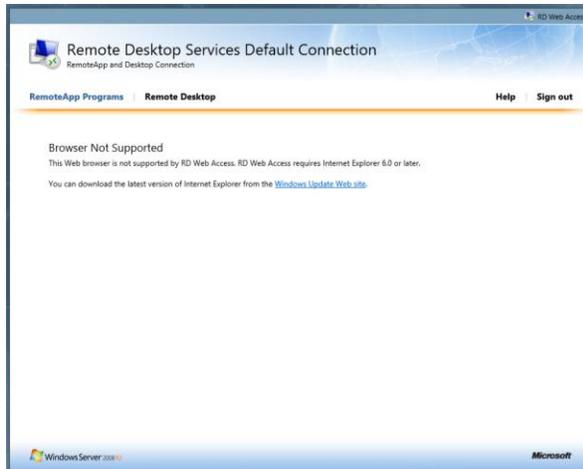


- 4- Login using your email and password

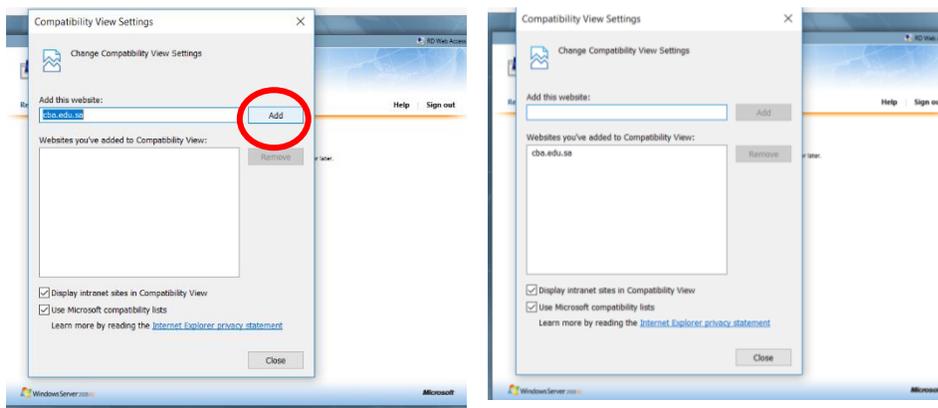
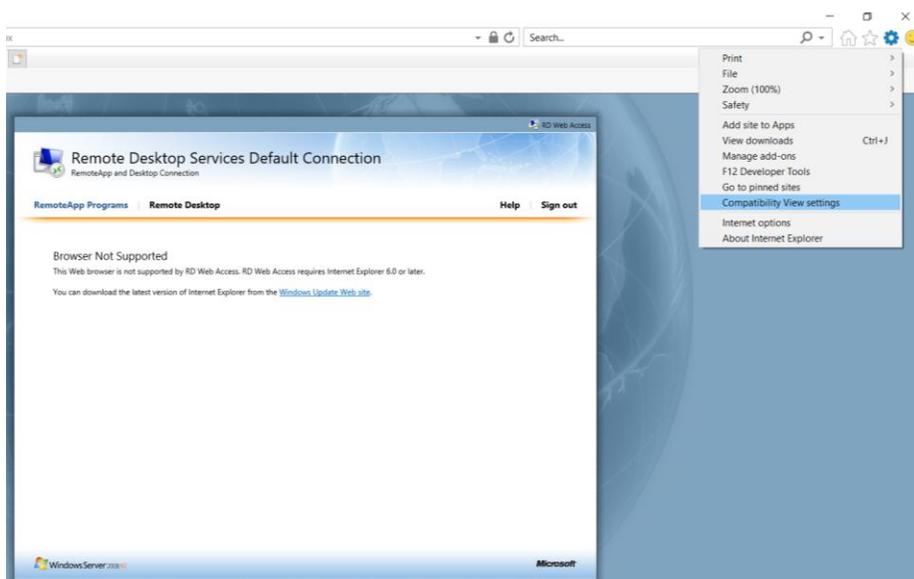


if this message shown

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Add the site to compatibility view setting as follow:



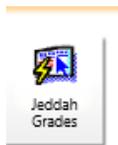
Make sure to add cba.edu.sa

Then these icons will be shown

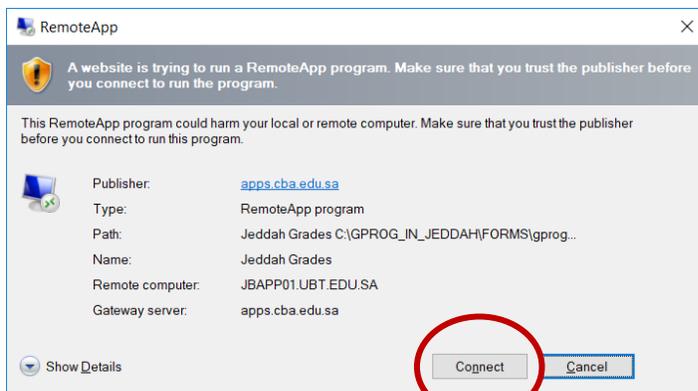
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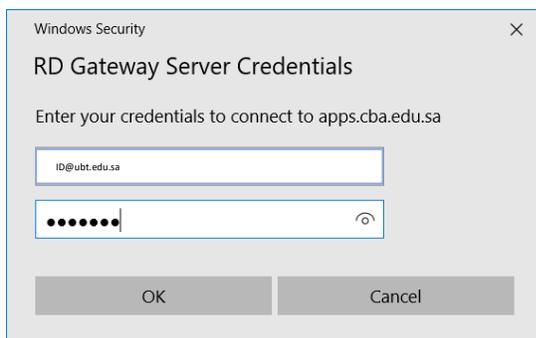
5- Choose the proper icon for example



You must trust the publisher by clicking connect

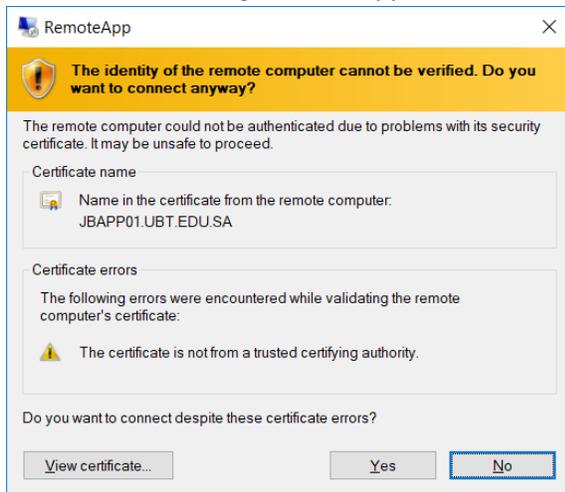


You will ask again for your email account



This message will be shown and choose yes

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Finally, you'll go to grading system as follow then enter Grading System User ID and Password

