Step by step guide login to your UBT student email account

**Step 1**
On your browser type [https://www.office.com/](https://www.office.com/)

**Step 2**
Click on sign in button to login to Microsoft Office 365 account.
Step 3

Enter your UBT student email address.

Example: SSN@st.ubt.edu.sa
Step 4

Enter the password of your operaonline or the temporary password provided by IT department.
If you login with temporary password
Update your password at your first logon.

mac065@st.ubt.edu.sa

Update your password
You need to update your password because this is the first time you are signing in, or because your password has expired.

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<th>Current password</th>
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<table>
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<th>New password</th>
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<tr>
<th>Confirm password</th>
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Sign in

UBT Email services
In case you face problems with setting or resetting your password, or in case you forgot your password please email us at esupport@ubt.edu.sa Your email should include the following information:

1. Full Name
2. Student ID
3. Major
4. Campus
5. Mobile No.
6. Attach a copy of your student ID.

We hope this guide was found useful for you and you can always email us at the above email or call our help desk during work hours at 2159092.

THANK YOU.