

Advising and Exceptions User Guide

- ❖ After **Logging in**, go to the **advising and exceptions** section you will find it under the **faculty services** click on it from there.

The screenshot displays the UBT Opera Academic System dashboard. On the left is a dark sidebar with the UBT logo at the top, the user name 'M. SLEEM', and a list of menu items: 'Dashboard', 'Academic Staff System', 'Faculty Forms', 'HOD Forms', and 'Vice Dean Forms'. A white button labeled 'Click Here' with an arrow points to the 'Advising & Exceptions' option in the 'Faculty Services' section of the main dashboard. The main dashboard area has a header with 'Welcome to Opera Academic System' and a sub-header with a welcome message. Below this are three large blue panels: 'Faculty Services', 'Dept. Head Services', and 'Vice Dean Services'. Each panel contains a list of service options with right-pointing arrows. The 'Faculty Services' panel includes 'Grading & Attendance', 'Advising & Exceptions', and 'Pending Grades (IC,IP)'. The 'Dept. Head Services' panel includes 'Grading Approvals', 'Pending Grades (IC,IP)', 'Advising & Exceptions', 'Exception Approvals', and 'Distribute Students'. The 'Vice Dean Services' panel includes 'Grading Approvals', 'Pending Grades (IC,IP)', 'Advising & Exceptions', and 'Exception Approvals'. At the bottom of each panel is a label: 'Opera Faculty System', 'Opera HOD Services', and 'Opera Vice Dean Services' respectively.

- ❖ After clicking on the advising & exceptions this page will appear where you can see the student's names that you have supervision over them.
- ❖ The students will need supervision and advising when it comes to registering the course.
- ❖ Exceptions will be needed for some students, where one student wants to register a course and wants the other but cannot until he finishes the first but making an exception to register them all at once for certain reasons, But taking exceptions depends on the students circumstances and reasons.
- ❖ Then after seeing the student's list you will choose the student that needs supervision with advising and exception's.
- ❖ When it comes to exceptions they will be raised to the head of department (H.O.D) where they will be either accepted or declined from them.

UBT OPERA ACADEMIC SYSTEM

M. SLEEM

Dashboard

Academic Staff System

Faculty Forms

Grading & Attendance

Advising & Exceptions

Pending Grades (I.C,IP)

HOD Forms

Vice Dean Forms

ADVISING & EXCEPTIONS
Faculty Form

Help ?

T Student Academic Status:

All Search

Click here to make a new Exception or Advise.

Show 10 entries Search:

SSN	Name	Arabic Name	Status	Major	Advisor	Cum. GPA	Mobile	Email	
IAB085	MOHAMMED SHARAF ALDDIN ALMUTAHAR HAMIDADDIN	محمد بن شرف الدين بن المطهر حميد الدين	NOT SHOWN	MANAGEMENT INFORMATION SYSTEM	m.sleem	2.03	555555555	mohammad@hamidaddin.net	View Q
KBB083	MOHAMMED ADEL MOHAMMED ALSHAREF	محمد عادل محمد الهاجري الشريف	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	2.58	555555555	ZOOM99@HOTMAIL.COM	View Q
KBB112	RAKAN ESMAT OMAR ZAHRAN	راكان عسمت عمر زهران	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	3.48	555555555	Rakan-zahrn@hotmail.com	View Q
LAB097	AWS ALI ALAWI BAFAKIEH	أوس علي علوي بافقيه	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	3.19	555555555	a.bafakieh@gmail.com	View Q
MAB474	AHMED ABDULRAHMAN MOHAMMED ALSHAMI	أحمد عبد الرحمن محمد الشامي	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	2.87	555555555	viper_1993@live.com	View Q
MAB494	MOHAMMED MUSFER SAAD ALYAMI	محمد مسفر سعد اليامني	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	3.22	555555555	.	View Q
NAB052	MOHAMED SALMAN SELAMI ALJEHNY	محمد سلمان سلامي الجهني	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	3.44	555555555	mssg-devil-2011@hotmail.com	View Q
NAB088	MOHAMED MASUKAT BITUANON SULEIK	محمد ماسوكات بيوانون سوليكت	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	3.3	555555555	ronaldo_is_thebest@live.com	View Q
NAE102	FOWAZ SALEH A ALNEMARI	فواز صالح احمد النمري	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	3.21	555555555	Fowaz_upt@hotmail.com	View Q
OA0379	MOHAMMED TARIQ ALI ALMANSOUR	محمد طارق علي المنصور	ACTIVE	MANAGEMENT INFORMATION SYSTEM	m.sleem	2.89	555555555	mtm-edu@hotmail.com	View Q

Showing 1 to 10 of 17 entries

Previous 1 2 Next

- ❖ If you click the SSN on the corner left the student's Academic information that will appear in this way for fast review.

UBT OPERA ACADEMIC SYSTEM

ADVISING & EXCEPTIONS Faculty Form

Student Academic Status: All


Show 10 entries

SSN	Name	Mobile	Email	View Q
IAB085	MOHAMMED SHARAF ALDDIN ALMUTAHAR HAMIDADDIN		mohammad@hamidaddin.net	View Q
KBB083	MOHAMMED ADEL MOHAMMED ALSHAREF		ZOOM998@HOTMAIL.COM	View Q
KBB112	RAKAN ESMAT OMAR ZAHARAN		Rakan-zahran@hotmail.com	View Q
LAB097	AWS ALI ALAWI BAFAKIEH		a.bafakieh@gmail.com	View Q
MAB474	AHMED ABDULRAHMAN MOHAMMED ALSHAMI	احمد عبد الرحمن محمد الشامي	viper_1993@live.com	View Q
MAB494	MOHAMMED MUSFER SAAD ALYAMI	محمد مسفر سعد الياحي	.	View Q
NAB052	MOHAMED SALMAN SELAMI ALJEHNY	محمد سلمان سلمى الجهني	mssg-devil-2011@hotmail.com	View Q
NAB088	MOHAMED MASUKAT BITUANON SULEIK	محمد ماسوكات بٹوانون سوليك	ronaldo_is_thebest@live.com	View Q
NAE102	FOWAZ SALEH A ALNEMARI	فواز صالح احمد النمري	Fowaz_upt@hotmail.com	View Q
QA0379	MOHAMMED TARIQ ALI ALMANSOUR	محمد طارق علي المنصور	mtm-edu@hotmail.com	View Q

Showing 1 to 10 of 17 entries

Previous 1 2 Next

Student Information



SSN: IAB085
 College: CBA (B)
 Major: MANAGEMENT INFORMATION SYSTEM
 Status: NOT SHOWN
 GPA: 2.03
 Student Level: 15
 Supervisor: Mohammed Ahmed Sleem Abdalla


Total Credit Earned & Transferred	122	Number of General Elective Required	3
Total Credit Advised	3	Number of General Elective Done	3
Net Total	125	Number of Major Elective Required	4
Credit Hours Required	131	Number of Major Elective Done	4
Last Semester	SPRING 2018		

- ❖ After clicking on the right corner view button this page will appear you will see the student's academic information consisting of GPA, Major, Status & Supervisor, etc.

UBT OPERA ACADEMIC SYSTEM

ADVISING & EXCEPTIONS
Exceptions / Advising Course for Student

Student Academic Information



فيصل عماد أحمد بصرى
FAISAL ESSAM A BAHRI

SSN	RA0197
College	CBA (B)
Major	MANAGEMENT INFORMATION SYSTEM
Status	ACTIVE
GPA	4.75
Student Level	5
Supervisor	Mohammed Ahmed Sleem Abdalla

Total Credit Earned & Transferred	41
Total Credit Hours Registered In This Term	15
Total Credit Advised	12
Net Total	88
Credit Hours Required	131
Last Semester	FALL 2018

Number Of General Elective Required	3
Number Of General Elective Done	0
Number Of Major Elective Required	4
Number Of Major Elective Done	0

[Reports](#) [Return](#) [Help ?](#)

[Remaining Courses](#)

[Advising](#)

[Exceptions](#)

[Elective Courses](#)

Click on to view or manage them.

Show [10] entries

Dept	No	Ver.	Unit	Course Title	Course Major	Course Status	Section Available	Is Registered
ECON	201	1	3	Macroeconomics	FIN	PRE- REQUEST	2/ 0 CLOSED	
ECON	101	1	3	Microeconomics	FIN	COURSE AVAILABLE	3/ 1 CLOSED	
FIN	301	1	3	Financial Management	FIN	PLAN LEVEL	4/ 1 CLOSED	
ECON	220	1	3	Saudi Economy	FIN	PRE- REQUEST	1/ 1 CLOSED	
MIS	490	1	6	Co-Op Training	MIS	COOP-UP REGISTRATION	1/ 0 CLOSED	
MIS	430	2	3	Data Communication And Networking	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSED	
MIS	420	1	3	System Analysis And Design	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSED	
MIS	410	2	3	Business Applications Development	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSED	
MIS	380	2	3	Database Management Systems 1	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSED	
MIS	302	2	3	Introduction To Programming	MIS	COURSE AVAILABLE	1/ 1 CLOSED	

Showing 1 to 10 of 22 entries


Previous 1 2 3 Next

- ❖ After Clicking on the Advising button, you will see the courses that will need advising for the student.
- ❖ Advising is to see the course that best fits the student according to the other courses that he/she registered and if he/she is able to take them along with the other courses that are registered.

UBT OPERA ACADEMIC SYSTEM

ADVISING & EXCEPTIONS
Exceptions / Advising Course for Student

Help ? Reports Return



راكان عصمت عمر زهران
RAKAN ESMAT OMAR ZAHRAN

SSN	KB112
College	CBA (B)
Major	MANAGEMENT INFORMATION SYSTEM
Status	ACTIVE
GPA	3.48
Student Level	15
Supervisor	Mohammed Ahmed Sleem Abdalla

Total Credit Earned & Transferred	119
Total Credit Hours Registered In This Term	9
Total Credit Advised	0
Net Total	134
Credit Hours Required	131
Last Semester	FALL 2018

Number Of General Elective Required	3
Number Of General Elective Done	3
Number Of Major Elective Required	4
Number Of Major Elective Done	4

Remaining Courses **Advising** Exceptions

Search by Year & Semester. **Click here to make a New Advice**

2018 FALL Q Search [New Advice](#)

Show 10 entries

Advise Date	Course Type	Dept	No	Var	Unit	Course Title	Note	Level	Total Adv.	Capacity	Actual	Registered	Confirmed
19-Aug-2018 (09:24 AM)	MAJOR	ELCT	MI3	1	3	MAJOR ELECTIVE 3		8	0	0	0		Sections <input type="checkbox"/> <input checked="" type="checkbox"/>
19-Aug-2018 (09:24 AM)	MAJOR	ELCT	MI4	1	3	MAJOR ELECTIVE 4		9	0	0	0		Sections <input type="checkbox"/> <input checked="" type="checkbox"/>
19-Aug-2018 (09:24 AM)	CORE	MIS	430	2	3	DATA COMMUNICATION AND NETWORKING		9	0	20	15	REGISTERD	Sections <input type="checkbox"/> <input checked="" type="checkbox"/>
19-Aug-2018 (09:24 AM)	CORE	MIS	490	1	6	CO-OP TRAINING		9	0	6	1		Sections <input type="checkbox"/> <input checked="" type="checkbox"/>

Showing 1 to 4 of 4 entries

Previous 1 Next

- ❖ After clicking on (New Advice) this pop up will appear where you enter the new advice that is needed for the student and later it will be available for the student to register.

The screenshot displays the OPERA Academic System interface. At the top, the header includes 'UBT OPERA ACADEMIC SYSTEM' and a user profile for 'فايزل عمام أحمد بحري' (FAISAL ESSAM A BAHRI). The main navigation area is titled 'ADVISING & EXCEPTIONS' with sub-tabs for 'Remaining Courses', 'Advising', and 'Exceptions'. A 'New Advice' button is visible in the top right.

A 'Course Advice' pop-up window is open, showing the 'DETAIL' view. It contains the following fields:

- Course:** A dropdown menu.
- Course Dept:** A dropdown menu.
- Course No:** A text input field.
- Course Version:** A dropdown menu.
- Note:** A text input field.
- Confirmed:** A checkbox labeled 'Active'.

 Buttons for 'Submit' and 'Cancel' are located at the top right of the pop-up.

The background shows a table of advising courses with the following columns: Advise Date, Course Type, Dept, No, Var, Unit, Course Title, Note, Level, Total Adv., Capacity, Actual, Registered, and Confirmed. The table lists seven entries for 'COLLEGE ELECTIVE REQUIREMENT' and 'MAJOR ELECTIVE' courses, all with a 'Confirmed' status of 'No' and a 'Registered' status of 'No'.

Advise Date	Course Type	Dept	No	Var	Unit	Course Title	Note	Level	Total Adv.	Capacity	Actual	Registered	Confirmed
21-Aug-2018 (02:48 AM)	GENERAL	ELCT	G1	1	3	COLLEGE ELECTIVE REQUIREMENT		6	0	0	0	Sections	No
21-Aug-2018 (02:48 AM)	GENERAL	ELCT	G2	1	3	COLLEGE ELECTIVE REQUIREMENT		7	0	0	0	Sections	No
21-Aug-2018 (02:48 AM)	GENERAL	ELCT	G3	1	3	COLLEGE ELECTIVE REQUIREMENT		8	0	0	0	Sections	No
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI1	1	3	MAJOR ELECTIVE 1		6	0	0	0	Sections	No
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI2	1	3	MAJOR ELECTIVE 2		7	0	0	0	Sections	No
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI3	1	3	MAJOR ELECTIVE 3		8	0	0	0	Sections	No
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI4	1	3	MAJOR ELECTIVE 4		9	0	0	0	Sections	No

At the bottom of the table, it indicates 'Showing 1 to 7 of 7 entries' and includes 'Previous' and 'Next' navigation buttons.

❖ If you click on the report button it will show the student check list.


UBT OPERA ACADEMIC SYSTEM

ADVISING & EXCEPTIONS
Exceptions / Advising Course for Student

Help ?

Reports Return

Student Plan Check List



SSN	RAD197
College	CBA (B)
Major	MANAGEMENT INFORMATION SYSTEM
Status	ACTIVE
GPA	4.75
Student Level	5
Supervisor	Mohammed Ahmed Sleem Abdalla

Total Credit Earned & Transferred	41
Total Credit Hours Registered In This Term	15
Total Credit Advised	12
Net Total	88
Credit Hours Required	131
Last Semester	FALL 2018

Number Of General Elective Required	3
Number Of General Elective Done	0
Number Of Major Elective Required	4
Number Of Major Elective Done	0

Remaining Courses Advising Exceptions


2018 FALL Search New Advice

Show 10 entries Search:

Advise Date	Course Type	Dept	No	Ver	Unit	Course Title	Note	Level	Total Adv.	Capacity	Actual	Registered	Confirmed		
21-Aug-2018 (02:48 AM)	GENERAL	ELCT	G1	1	3	COLLEGE ELECTIVE REQUIRMENT		6	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-Aug-2018 (02:48 AM)	GENERAL	ELCT	G2	1	3	COLLEGE ELECTIVE REQUIRMENT		7	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-Aug-2018 (02:48 AM)	GENERAL	ELCT	G3	1	3	COLLEGE ELECTIVE REQUIRMENT		8	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI1	1	3	MAJOR ELECTIVE 1		6	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI2	1	3	MAJOR ELECTIVE 2		7	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI3	1	3	MAJOR ELECTIVE 3		8	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-Aug-2018 (02:48 AM)	MAJOR	ELCT	MI4	1	3	MAJOR ELECTIVE 4		9	0	0	0		Sections	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Showing 1 to 7 of 7 entries Previous 1 Next

❖ That will look like this.

Print		Close					
		<h2>STUDENT PLAN CHECK LIST</h2> <p>SSN: RA0197 FAISAL ESSAM A BAHRI</p> <p>Major: Management Information System</p>					
<p>Total Earned Credits: 41</p> <p>Total registered credits this term: 15</p> <p>Total credits required for the degree: 131</p> <p>Total remaining courses: 24</p>		<p>41 Currently Registered</p> <p>41 Not yet taken</p>					
TERM LEVEL: 0							
SEQ	DEPT	NO	VER.	COURSE TITLE	CR.GR.		PRE-REQUEST
1	MATH	099	1	Pre-Calculus		رياضيات تحضيرية	1 EL-400-1
2	EL	100	1	English Language - Level 1			40 --
3	EL	200	1	Academic English Level 2			42 EL-100-1
4	EL	300	1	Academic English Level 3			44 EL-200-1
5	EL	400	1	Academic English Level 4			46 EL-300-1
6	EL	500	1	Academic English Level 5			48 EL-400-1
7	EL	600	1	Academic English Level 6			50 EL-500-1
8	CLE	500	1	College Level English I			52 EL-400-1
9	CLE	600	1	College Level English II			53 CLE-500-1
TERM LEVEL: 1							
SEQ	DEPT	NO	VER.	COURSE TITLE	CR.GR.		PRE-REQUEST
1	ENG	101	4	English Language 1		اللغة الإنجليزية- المستوى 1	1 CLE-600-1
2	ARAB	101	1	Arabic Language 1		اللغة العربية 1	2 EL-400-1
3	MATH	101	1	Calculus		تفاضل وتكامل	3 MATH-099-1
4	MATH	101	1	Calculus		تفاضل وتكامل	3 EL-600-1
5	ISLS	101	1	Islamic Culture 1		الثقافة الإسلامية 1	4 EL-400-1

❖ After Clicking on Exceptions you will see options to choose:

- 1- Pre Requisite / Co Requisite / Plan Level.
- 2- Exceed Credit Hours Allowed.
- 3- Expand Section Enrollment.
- 4- Register Course with Summer Training (only for Engineering College).
- 5- Co-Op/ Senior / Summer Max Credits.

The screenshot displays the OPERA Academic System interface. At the top, the header includes 'UBT' and 'OPERA ACADEMIC SYSTEM'. The main section is titled 'ADVISING & EXCEPTIONS' with a subtitle 'Exceptions / Advising Course for Student'. On the left, there is a student profile for Faisal Essam A Bahri, including a photo and name in Arabic and English. To the right of the profile are two tables of academic data.

SSN	RAD197
College	CBA (B)
Major	MANAGEMENT INFORMATION SYSTEM
Status	ACTIVE
GPA	4.75
Student Level	5
Supervisor	Mohammed Ahmed Sleem Abdalla

Total Credit Earned & Transferred	41
Total Credit Hours Registered In This Term	15
Total Credit Advised	12
Net Total	88
Credit Hours Required	131
Last Semester	FALL 2018

Number Of General Elective Required	3
Number Of General Elective Done	0
Number Of Major Elective Required	4
Number Of Major Elective Done	0

Below the student information, there are tabs for 'Remaining Courses', 'Advising', and 'Exceptions'. The 'Exceptions' tab is active, showing a list of exception categories with a 'New Exception' button. A callout box points to this button with the text 'Click here to make a new Exceptions.' The dropdown menu for 'New Exception' includes the following options:

- Pre Requisite / Co Requisite / Plan Level
- Exceed Credit Hours Allowed
- Expand Section Enrollment
- Register Course with Summer Training
- Coop / Senior / Summer Max Credits

- ❖ After clicking on (New Exception) this pop up will appear where you state the request on what you need in order to help the student register the course.

UBT OPERA ACADEMIC SYSTEM

PRE REQUISITE / CO REQUISITE / PLAN LEVEL

SELECT COURSES Save Request Cancel

	Dept	No	Ver.	Unit	Course Title	Course Major	Course Status	Section Available	Is Registered	Request Type	Request Justification
<input type="checkbox"/>	ECON	201	1	3	Macroeconomics	FIN	PRE- REQUEST	2/ 0 CLOSEED		▼	
<input type="checkbox"/>	ECON	220	1	3	Saudi Economy	FIN	PRE- REQUEST	1/ 1 CLOSEED		SKIP CO-REQUISITE SKIP PLAN LEVEL/ PRIORITY) SKIP PRE- REQUISITE	
<input type="checkbox"/>	MIS	430	2	3	Data Communication And Networking	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSEED		▼	
<input type="checkbox"/>	MIS	420	1	3	System Analysis And Design	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSEED		▼	
<input type="checkbox"/>	MIS	410	2	3	Business Applications Development	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSEED		▼	
<input type="checkbox"/>	MIS	380	2	3	Database Management Systems 1	MIS	PRE- REQUEST + PLAN LEVEL	1/ 0 CLOSEED		▼	
<input type="checkbox"/>	MIS	310	1	3	Info. Resources Management	MIS	PRE- REQUEST + PLAN LEVEL	0/ 0 CLOSEED		▼	
<input type="checkbox"/>	SCM	350	1	3	Operations Management	LOG	PRE- REQUEST	3/ 1 CLOSEED		▼	
<input type="checkbox"/>	BUS	490	1	3	Business Policies	UN/B	PRE- REQUEST + PLAN LEVEL	3/ 0 CLOSEED		▼	
<input type="checkbox"/>	BUS	210	2	3	International Business	UN/B	PRE- REQUEST + PLAN LEVEL	3/ 1 CLOSEED		▼	

3 EXPAND SECTION ENROLLMENT

4 REGISTER COURSE WITH SUMMER TRAINING (* ONLY FOR ENGINEERING COLLEGE *)


5 COOP / SENIOR / SUMMER MAX CREDITS

- ❖ After choosing the (Pre Requisite / Co Requisite / Plan Level Request) and see the status of that request.

UBT OPERA ACADEMIC SYSTEM

ADVISING & EXCEPTIONS
Exceptions / Advising Course for Student

Help ? Reports Return



SSN	RAD197
College	CBA (B)
Major	MANAGEMENT INFORMATION SYSTEM
Status	ACTIVE
GPA	4.75
Student Level	5
Supervisor	Mohammed Ahmed Sleem Abdalla

Total Credit Earned & Transferred	41
Total Credit Hours Registered In This Term	15
Total Credit Advised	12
Net Total	88
Credit Hours Required	131
Last Semester	FALL 2018

Number Of General Elective Required	3
Number Of General Elective Done	0
Number Of Major Elective Required	4
Number Of Major Elective Done	0

Remaining Courses Advising Exceptions

2018 FALL Q Search New Exception

1 PRE REQUISITE / CO REQUISITE / PLAN LEVEL

Show 10 entries Search:

Course Dept	Course No	Course Ver	Course Title	Justification	Request Type	Request Date	Request Status	Followed By	Followed Date	Followed Just
MIS	430	2	DATA COMMUNICATION AND NETWORKING	DSFAWSD	SKIP CO-REQUISITE	31-Dec-2018	REQUEST TO APPROVE			
MIS	360	2	DATABASE MANAGEMENT SYSTEMS 1	GHFG	SKIP PLAN LEVEL(PRIORITY)	31-Dec-2018	REQUEST TO APPROVE			
SCM	350	1	OPERATIONS MANAGEMENT	GHFD	SKIP CO-REQUISITE	31-Dec-2018	REQUEST TO APPROVE			

Showing 1 to 3 of 3 entries Previous 1 Next

2 EXCEED CREDIT HOURS ALLOWED

3 EXPAND SECTION ENROLLMENT

4 REGISTER COURSE WITH SUMMER TRAINING (* ONLY FOR ENGINEERING COLLEGE *)

5 COOP / SENIOR / SUMMER MAX CREDITS

- ❖ After clicking on the new exception you will find (Exceed Credit Hours Allowed) after clicking on that to make a request, this pop up will appear.
- ❖ After choosing the option you need then you can see the status of the request.

The screenshot displays the OPERA ACADEMIC SYSTEM interface. At the top, the UBT logo and 'OPERA ACADEMIC SYSTEM' are visible. The main header is 'ADVISING & EXCEPTIONS' with a sub-header 'Exceptions / Advising Course for Student'. A student profile for FAISAL ESSAM A BAHRI is shown. A pop-up window titled 'EXCEED CREDIT HOURS ALLOWED' is open, containing the following fields:

- Request Type:** A dropdown menu with 'SKIP MAX CREDIT HOURS' selected.
- Credit:** A dropdown menu with '2' selected.
- Request Justification:** A text input field.

Buttons for 'Save' and 'Cancel' are located in the top right of the pop-up. The background interface includes a navigation menu with 'Remaining Courses', 'Advising', and 'Exceptions'. Below this, there are filters for '2018' and 'FALL', a search bar, and a 'New Exception' button. A list of exception categories is visible, with 'EXCEED CREDIT HOURS ALLOWED' highlighted in blue.

Category	Count
Number Of General Elective Required	3
Number Of General Elective Done	0
Number Of Major Elective Required	4
Number Of Major Elective Done	0

- ❖ After clicking on the new exception you will find (Expand Section Enrollment) after clicking on that to make a request, this pop up will appear.
- ❖ After choosing the option you need then you can see the status of the request.

UBT OPERA ACADEMIC SYSTEM

EXPAND SECTION ENROLLMENT

REMAINING COURSES Save Request Cancel

	Dept	No	Ver.	Unit	Course Title	Course Major	Course Status	Section Available	Is Registered	Section	Request Justification	Note
<input type="checkbox"/>	ECON	201	1	3	Macroeconomics	FIN	PRE- REQUEST	2/0 CLOSEED				
<input type="checkbox"/>	ECON	101	1	3	Microeconomics	FIN	COURSE AVAILABLE	3/1 CLOSEED				
<input type="checkbox"/>	FIN	301	1	3	Financial Management	FIN	PLAN LEVEL	4/1 CLOSEED				
<input type="checkbox"/>	ECON	220	1	3	Saudi Economy	FIN	PRE- REQUEST	1/1 CLOSEED				
<input type="checkbox"/>	MIS	490	1	0	Co-Op Training	MIS	COOP-UP REGISTRATION	1/0 CLOSEED				
<input type="checkbox"/>	MIS	430	2	3	Data Communication And Networking	MIS	PRE- REQUEST + PLAN LEVEL	1/0 CLOSEED				
<input type="checkbox"/>	MIS	420	1	3	System Analysis And Design	MIS	PRE- REQUEST + PLAN LEVEL	1/0 CLOSEED				
<input type="checkbox"/>	MIS	410	2	3	Business Applications Development	MIS	PRE- REQUEST + PLAN LEVEL	1/0 CLOSEED				
<input type="checkbox"/>	MIS	360	2	3	Database Management Systems 1	MIS	PRE- REQUEST + PLAN LEVEL	1/0 CLOSEED				
<input type="checkbox"/>	MIS	302	2	3	Introduction To Programming	MIS	COURSE AVAILABLE	1/1 CLOSEED				
<input type="checkbox"/>	MIS	310	1	3	Info. Resources Management	MIS	PRE- REQUEST + PLAN LEVEL	0/0 CLOSEED				
<input type="checkbox"/>	MKT	301	2	3	Marketing Principles	MKT	COURSE AVAILABLE	4/0 CLOSEED				
<input type="checkbox"/>	ACCT	102	1	3	Principles Of Accounting 2	ACCT	COURSE AVAILABLE	2/1 CLOSEED				
<input type="checkbox"/>	HRM	301	1	3	Human Resources Management	HRM	COURSE AVAILABLE	5/2 CLOSEED				
<input type="checkbox"/>	SCM	350	1	3	Operations Management	LOG	PRE- REQUEST	3/1 CLOSEED				
<input type="checkbox"/>	ISLS	301	1	3	Islamic Culture 3 (Business Ethics)	UNIG	PLAN LEVEL	7/3 CLOSEED				
<input type="checkbox"/>	BUS	490	1	3	Business Policies	UNIB	PRE- REQUEST + PLAN LEVEL	3/0 CLOSEED				
<input type="checkbox"/>	BUS	240	1	3	Business Law	UNIB	COURSE AVAILABLE	3/1 CLOSEED				
<input type="checkbox"/>	BUS	121	3	3	Quantitative Business Analysis	UNIB	COURSE AVAILABLE	3/0 CLOSEED				
<input type="checkbox"/>	BUS	230	1	3	Organization Behavior	UNIB	COURSE AVAILABLE	5/3 CLOSEED				
<input type="checkbox"/>	BUS	202	1	3	Business Communication	UNIB	COURSE AVAILABLE	4/2 CLOSEED				
<input type="checkbox"/>	BUS	210	2	3	International Business	UNIB	PRE- REQUEST + PLAN LEVEL	3/1 CLOSEED				

- ❖ After clicking on the new exception you will find (Co-Op/ Senior / Summer Max Credits) after clicking on that to make a request, this pop up will appear.
- ❖ After choosing the option you need then you can see the status of the request.

The screenshot displays the OPERA Academic System interface. At the top, the UBT logo and 'OPERA ACADEMIC SYSTEM' are visible. The main header is 'ADVISING & EXCEPTIONS' with a sub-header 'Exceptions / Advising Course for Student'. A user profile for 'فaisal Essam A Bahri' (FAISAL ESSAM A BAHRI) is shown. The interface includes tabs for 'Remaining Courses', 'Advising', and 'Exceptions'. A dropdown menu shows '2018' and 'FALL'. A list of exception categories is visible, with 'COOP / SENIOR / SUMMER MAX CREDITS' selected. A modal window titled 'COOP / SENIOR / SUMMER MAX CREDITS' is open, showing an 'EXCEPTION DETAIL' form with fields for 'Credit', 'Request Justification', and 'Note'. The form has 'Save' and 'Cancel' buttons. In the background, a table shows 'Number Of General Elective Required' (3) and 'Number Of General Elective Done' (0), and 'Number Of Major Elective Required' (4) and 'Number Of Major Elective Done' (0). A 'New Exception' button is also present.

❖ Here you will be able to view the elective courses for the student.

UBT OPERA ACADEMIC SYSTEM
Help ?

ADVISING & EXCEPTIONS

Exceptions / Advising Course for Student

Reports Return

فيصل عمام أحمد بحري
FAISAL ESSAM A BAHRI

SSN	RA0197
College	CBA (B)
Major	MANAGEMENT INFORMATION SYSTEM
Status	ACTIVE
GPA	4.75
Student Level	5
Supervisor	Mohammed Ahmed Sleem Abdalla

Total Credit Earned & Transferred	41
Total Credit Hours Registered In This Term	15
Total Credit Advised	12
Net Total	88
Credit Hours Required	131
Last Semester	FALL 2018

Number Of General Elective Required	3
Number Of General Elective Done	0
Number Of Major Elective Required	4
Number Of Major Elective Done	0

Remaining Courses Advising Exceptions Elective Courses

2018 FALL Q Search

Show 10 entries Search:

Course	Course Title	Course Status	Section Available	Unit	Course Type	Is Registered
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT101-2	PRINCIPLES OF ACCOUNTING 1	ACTIVE	2/ 0 CLOSEED	3	G	DONE
ACCT102-1	PRINCIPLES OF ACCOUNTING 2	ACTIVE	2/ 1 CLOSEED	3	G	
ACCT211-1	INTERMEDIATE ACCOUNTING 1	ACTIVE	1/ 1 CLOSEED	3	G	

Showing 1 to 10 of 413 entries Previous 1 2 3 4 5 ... 42 Next