



University Charter





First:

Definition:



Article One:

The following expressions shall have the meanings shown opposite each one of them, unless the text provides otherwise.

- **Ministry:** The Ministry of Higher Education in the Kingdom of Saudi Arabia.
- **Minister:** The Minister of Higher Education in the Kingdom of Saudi Arabia.
- **Regulations:** The National Universities Regulations in the Kingdom of Saudi Arabia.
- **Company:**
- **University:** The University of Business and Technology in Jeddah.
- **Board of Trustees:** The Board of Trustees of the University of Business and Technology in Jeddah.
- **University Senate:** The Senate of the University of Business and Technology in Jeddah.
- **Rector of the University:** The Rector of the University of Business and Technology in Jeddah.
- **Scientific Board:** The Scientific Board of the University of Business and Technology in Jeddah.
- **Faculty:** One of the Faculties of the University of Business and Technology in Jeddah.
- **Board of Faculty:** The Board of a Faculty of the University of Business and Technology in Jeddah.
- **Department:** One of the departments of a Faculty of the University of Business and Technology in Jeddah.
- **Department Board:** The Board of a department of a Faculty of the University of Business and Technology in Jeddah.
- **Charter:** The Charter of the University of Business and Technology in Jeddah.
- **Administrative System:** The Administrative System of

the University of Business and Technology in Jeddah.

● **Financial System:** The Financial System of the University of Business and Technology in Jeddah.

● **Higher Studies:** The Programs of the Higher Studies at the University of Business and Technology in Jeddah.

Article Two:

The University is a non-governmental educational institution operating in the light of Islamic Shari'ah and implementing the supreme policy of higher education in the Kingdom of Saudi Arabia by concentrating on scientific specializations needed by the labor market and realizing the requirements of development and enriching the fields of business and technology through specialized educational researches and contributing to the service of the society in the field of its specialization.

Article Three:

The University aims at catering for scientific specializations on both levels (higher education and post-graduate studies) as well as specialized training programs, and aims as well at contributing to raising the standard of higher education and scientific research within the framework of the Kingdom's educational policy.

Article Four:

The names of the faculties, scientific research centers, deanships and auxiliary centers shall be determined under a resolution to be passed by the Board of Trustees based on a recommendation by the University Senate in preparation for the approval thereof by the Ministry.

Article Five:

Each faculty shall comprise a number of departments, and



it shall be permissible to establish new departments by a resolution to be passed by the University Senate upon a proposal by the Board of the Faculty and the consent of the Ministry.

Article Six:

The Faculties, Deanships, Auxiliary Centers, Departments

and the Boards thereof shall be granted such scientific, financial and administrative powers as may be commensurate with the tasks required of them in line with what the University Senate passes within the limits of its functions and powers.

Second:

Scientific Boards and Administrative Relations:



The higher educational institutions shall be managed by Scientific Boards of different academic levels, and such Boards shall regulate the administrative relations between the Faculties, University Departments, Deanships and the Auxiliary Centers thereof by exercising various functions and administrative powers, both horizontally and vertically.

Article Seven:

The Administration of the University shall comprise the activities of the following Boards and Departments:

- 1- The Board of Trustees
- 2- The University Senate.
- 3- The Rector of the University.
- 4- The Scientific Board
- 5- The Deans of Faculties
- 6- The Boards of Faculties
- 7- The Heads of Departments
- 8- The Boards of Departments

A- Scientific Boards

The Board of Trustees

Article Eight:

The Board of Trustees of the University shall be constituted, under a resolution to be passed by the Minister, for three (3) renewable years in the following manner:

- 1- Rector of the University
- 2- Five members of the teaching staff of the universities or other higher educational institutions, each ranked at least as associate professor, to be selected by the Minister.

3- Representative of the Ministry.

4- Twelve members to be chosen by the charitable association or company, of whom at least two (who are working or had worked as members of the teaching staff of higher educational institutions), other than the founders or those working at the University. It shall be permissible to increase the number of the members of the Board of Trustees under a resolution by the Minister, whenever need so requires, and the Board of Trustees shall appoint a Chairman and a Vice-Chairman from amongst its members, provided that the Rector of the University shall not be one of them.

Article Nine:

The Board of Trustees shall select one of its members to undertake the secretariat of the Board, supervise the recording of the minutes of its meetings as well as the dispatching of its agenda to the members well in advance of the date of its meetings, receive the proposals of the members in connection with the draft agenda items, prepare the draft agenda of each meeting, put the same before the Chairman of the Board of Trustees for the endorsement thereof and attach it to the invitation to the meeting.

Article Ten:

The Board of Trustees shall meet at least twice during each academic year, and its meeting shall be valid only if attended by two-thirds of its members. The Board's resolutions shall be passed by a majority of two-thirds of the votes of the attending members. The resolutions of the Board shall be effective as of the date of the issuance thereof, with the exception of those resolutions pertaining to the appointment of the Rector of the University, the Vice-



presidents, the Deans of Faculties, the Auxiliary Deanships and their deputies, as well as the resolutions relating to the approval of the University Charter and the resolutions relating to the academic aspects, which shall be effective unless objected to by the Minister within fifteen (15) days of the date of his receipt thereof. Should the Minister not approve any such resolution, then the resolution shall once more be presented so that if the Board maintains its stand, the subject shall then be referred to the Council of Higher Education for a decision.

Article Eleven:

Without prejudice to the requirements of these regulations, the Board of Trustees shall undertake the legal authority in the University, shall maintain the quality of the academic performance and provide support and direction to the University. It shall assume the overall supervision of the administration of the University. In particular, the Board of Trustees shall:

- 1-Lay down the general policies for the administration of the University.
- 2- Define the general goals of the University, moved by the vision and message of the University.
- 3- Approve the regulations and internal statutes relating to the University personnel.
- 4- Approve the administrative and financial systems of the University and its personnel.
- 5- The University shall have a Rector to be appointed, under a resolution passed by the

Chairman of the Board of Trustees and approved by the Minister, based on a nomination by the Board of Trustees, for a period of four (4) renewable years, and shall be removed from office by a resolution of the Chairman of the Board of Trustees.

6- Provide appropriate practical and academic conditions for the Rector of the University and grant him the necessary powers to assist him in the proper planning with a view to facing future changing developments.

7- Ensure that the University owns financial resources and human potentialities to enable it to effectively achieve its goals.

8- Work towards completing the necessary local and technological installations so that the University may carry out its roles.

9- Take all legal and regulatory measures in order to control and operate the University.

10- Draw-up and approve the University's development plans.

11- Coordinate between the University, on the one hand, and the individuals and institutions offering financial and moral support to the University, on the other hand.

12- Lay down appropriate mechanisms for the service of the society through the scopes of the University work.



13- Approve the general budget of the University and supervise the spending thereof.

14- Approve the scientific degrees proposed by the University Administration.

15- Approve study fees and educational services expenses as well as prepare the students who are admitted in each semester in such a way as to be compatible with the University assimilation capacity.

University Senate

Article Twelve:

The University shall have a Senate in accordance with the following:

- 1- Rector of the University as Chairman of the Senate.
- 2- Vice-Presidents and the like, the most senior of whom, if several, shall deputize for the Rector of the University in case of his absence or his office's vacancy.
- 3- Deans of Faculties and auxiliary deanships.
- 4- A representative of the Secretariat of the Higher Education Council.
- 5- Three (3) of the members of the teaching staff to be appointed by the Chairman of the Board of Trustees for a period of two (2) renewable years, based on a nomination by the Rector of the University and approval by the Board of Trustees.

Article Thirteen:

The Senate of the University shall select one of its members to undertake the secretariat of the Senate, supervise the recording of the minutes of its meetings and dispatch its agenda to the members well in advance of the date of its meetings. The member so selected shall receive the proposals of the other members in connection with the agenda, prepare the draft agenda of each meeting, put the same before the Chairman of the Senate of the University for the approval thereof and attach it to the invitation to the meeting.

Article Fourteen:

The Senate of the University shall meet, upon invitation by its Chairman, at least once a month and such meeting shall be valid only if attended by two-thirds (2/3) of its members. Resolutions of the Senate of the University shall be adopted with a majority of two-thirds (2/3) of the votes of the attending members, and in case of a tie, the Chairman shall have a casting vote. The resolutions of the Senate shall be effective unless objected to by the Chairman of the Board of Trustees within fifteen (15) days as of the date of notifying him of the same. In case any such resolution is not approved by the Chairman of the Board of Trustees, it shall once more be brought before the Board so that if the Board maintains its stand, the subject shall be put before the University Senate .

Article Fifteen:

While complying with the requirements of the regulations, the University Senate shall be regarded as the body supervising its administrative, scientific, and educational affairs as well as the scientific research affairs. The Senate may adopt all the means to ensure the carrying out by the University of its mission, and shall have the following



functions:

1- Approve the results of those graduating from the Faculties of the University and award them scientific degrees.

2- Approve the details of the academic almanac, determine the holidays subject to the general framework of the start and end of the Academic Year in line with the Ministry's Academic Calendar.

3- Propose the establishment of faculties, departments, research centers and auxiliary deanships as well as the merger or deletion of the same or changing their titles.

4- Propose the listing of new scientific specializations responding to the need of the labor market.

5- Approve the appointment and promotion of the members of the teaching staff based on a recommendation by the Scientific Board.

6- Endorse the study curricular and plans based on proposals of the Boards of Faculties following the approval of the Ministry.

7- Approve the Internal Regulations of the Faculties in such a manner as not to create financial advantages or new administrative formations.

8- Discuss the annual report of the Faculties.

9- Approve the extracurricular of the Faculties with

due regard to the rules and regulations governing the holding of seminars and public lectures.

10- Lay down regulatory regulations for visiting students and those transferred from and to the University.

11- Study the subjects referred to it by the Chairman of the Board of Trustees or the Rector of the University or by a member of the Senate.

12- Set-up permanent or temporary committees of its members or others to study the subjects referred to the Senate.

Scientific Board

Article Sixteen:

The Scientific Board shall be set-up under a resolution to be passed by the Rector of the University, following approval by the University Senate, for a period of two (2) renewable years for one time, in the following manner:

1- Vice-President of the University for Post Graduate Studies and Scientific Research, Chairman.

2- A member from each Faculty, ranked as Associate Professor, and should that be impossible, then an Assistant Professor may be appointed.

3- Members of the teaching staff, who are concerned with researches and scientific issues, whose number shall not exceed 50% of the total number of Board members.

4- The Board may set-up permanent or temporary Scientific Committees, from amongst its members or from others, to study what is assigned to them by the Board.



Article Seventeen:

A Secretary to the Scientific Board shall be appointed, from amongst the members of the teaching staff of the University, under a resolution to be passed by the Rector of the University, pursuant to a nomination by the Chairman of the Board. The Secretary to the Board shall supervise the recording of the minutes of its meetings and the dispatching of its agenda to the members well in advance of the date of its meetings. He shall receive the proposals of the members in connection with the agenda, prepare a draft agenda for each meeting and put the same before the Chairman of the Scientific Board for approval and attach ing it to the invitation for the meeting.

Article Eighteen:

The Scientific Board shall meet pursuant to an invitation by its Chairman at least once every month. The Chairman may invite the Board for a meeting whenever need arises or if one-third (1/3) of the members submits a written request to that effect or upon a request by the University Rector who shall have the right to list any issue he deems appropriate on the agenda. The Rector may preside over the Board meeting if he attends it. The meetings shall be valid only if attended by at least two-thirds (2/3) of the Board members.

Article Nineteen:

Resolutions of the Scientific Board shall be passed with the absolute majority of the votes of the members present. In case of a tie, then the Chairman shall have a casting vote. Resolutions of the Board shall be effective following the ratification thereof by the University Rector. In the event of disagreement between the Scientific Board and the Rector

of the University, then the subject shall be referred to the University Senate, and in such case the resolution of the University Senate shall be regarded as final.

Article Twenty:

The Scientific Board of the University shall be concerned with supervising the scientific researches and studies and the publication and development of postgraduate studies at the University. The Board shall take care of the scientific affairs of the teaching staff of the University, and shall have the following functions:

- 1- Recommend the appointment of the teaching members of the Faculties.
- 2- Recommend the promotion of the teaching members of the Faculties, subject to the regulations governing the affairs of the members of the teaching staff of the faculties of the Saudi universities.
- 3- Recommend the loaning and assignment of the teaching members of the Faculties and their delegation on scientific missions, grant them leave for scientific researches and terminate their services in accordance with the rules regulating the same.
- 4- Propose rules for the promotion of the teaching staff of the Faculties in accordance with the rules endorsed by the Higher Education Council in this respect.
- 5- Set up committees to check the scientific work of the members of the teaching staff.
- 6- Evaluate the scientific degrees presented by the Saudi members of the teaching staff.
- 7- Recommend sending the Faculties demonstrators and lecturers on scholarships.
- 8- Determine the scientific degree on which postgraduate studies scholarship students shall be



sent, the type of specialization, the university at which the student shall study and the period required for obtaining the degree. It shall be impermissible for the scholarship student to change anything of that except with the approval of the Scientific Board.

9- Propose the establishment of new departments at the Faculties.

10- Encourage scientific researches and studies, compilation, translation and publication. In that regard, the Scientific Board shall:

- Propose setting-up Scientific Research Centers.
- Coordinate between Scientific Research Centers and lay down a general plan for them.
- Draw-up rules for the encouragement of the preparation of scientific researches.
- Build bridges of cooperation with Research Centers outside the University.
- Lay down the financial regulations for the bonuses of the Scientific Research Committees as well as the control thereof and the approval of their payment.
- Give permission for the publication of the scientific researches and studies as well as postgraduate studies dissertations after scientifically verifying the same.
- Supervise scientific publications at the

University.

- Recommend the holding of scientific conferences and seminars and participate in nominating members of the teaching staff at the University.
- Supervise Scientific Societies and coordinate among them, pursuant the rules governing Scientific Societies in Saudi universities issued under a resolution of the Education Council.
- Approve whatever is referred to it in terms of study books, references and scientific dissertations that are in need of review.

11- Study the subjects that are referred to it by the University Senate or by the Boards of the Faculties.

Board of Faculty

Article Twenty One:

Each Faculty shall have a Board to be set-up under a resolution by the Rector of the University, based on the approval by the University Senate, for a period of two (2) years renewable for one time only, in the following manner:

- 1- Dean of the Faculty, Chairman
- 2- Deputy Deans of the Faculty, Members
- 3- Heads of the Departments at the Faculty, Members
- 4- Three (3) of the teaching staff members as a maximum from within or outside the University.

Article Twenty-Two:

A temporary Board for a newly established Faculty shall



be set-up for one (1) year under a resolution by the Rector of the University, pursuant to the consent of the University Senate. Such Board shall consist, at least, of a Chairman and three (3) members and shall exercise the powers of the Dean and the Boards of Faculties as well as the Boards of the Departments.

Article Twenty-Three:

The Board of the Faculty shall select one of its members to undertake the secretariat of the Board, supervise the recording of the minutes of its meetings, dispatch its agenda to the members well in advance of the date of its meetings, receive proposals of the members in relation to the agenda, prepare a draft agenda for each meeting, put the same before the Chairman of the Board of the Faculty for the endorsement thereof and attach it to the invitation for the meeting.

Article Twenty-Four:

The Board of the Faculty shall convene upon an invitation by its Chairman at least once a month. A meeting shall be valid only if attended by two-thirds (2/3) of its members, and its resolutions shall be passed with the absolute majority of the votes of the attending members. In case of a tie, the Chairman shall have a casting vote. The Board's resolutions shall be effective unless objected to by the Rector of the University within fifteen (15) days as of the date of receiving the same. If the Rector of the University objects to them, he shall return them to the Board of the Faculty supported by his point of view for the restudy thereof anew. Should the Board maintain its point of view, the resolutions objected to shall be referred to the University Senate for deciding on the issue at the first ordinary or extraordinary meeting. The University Senate

shall have the right to ratify the resolution, amend or cancel it, and its decision in that respect shall be final.

Article Twenty-Five:

While complying with the regulations and this Charter, as well as whatever decisions taken by the Board of Trustees and the University Senate, the Board of Faculty shall be concerned with the consideration of the subjects relating to the academic affairs at the Faculty, and shall have the following functions:

- 1- Propose the appointment of members of the teaching staff, lecturers and demonstrators as well as loaning, delegating and promoting them in order to complete their postgraduate studies and participate in scientific conferences and symposiums.
- 2- Propose or amend study plans in co-ordination with the Departments.
- 3- Propose study curricular, books and references of the Departments.
- 4- Propose dates for student activities and programs as well as mid-term, final, practical and theoretical examinations and raise the same to the University Senate for approval in the academic almanac of every year.
- 5- Encourage the preparation of scientific researches, coordinate with the Departments and seek the publication thereof.
- 6- Prepare the Internal Regulations of the Faculty



and submit the same to the University Senate for the approval thereof.

7- Propose training and scholarship plans for the members of the Faculty.

8- Prepare a plan for the extra curriculum activities of the Faculty and raise the same to the University Senate for the approval thereof.

9- Decide upon the academic affairs of the students which fall within its functions and address the University Senate in other matters.

10- Study whatever referred to it by the University Senate or the Rector of the University.

Boards of Departments

Article Twenty-Six:

Each of the Departments of the Faculty shall have a Board to be presided over by the Head of the Department with the teaching staff of the Department as members. The Board of Trustees shall lay down the functions and powers of the Boards of the Departments for scientific and administrative affairs within the limits of this Charter.

Article Twenty-Seven:

The Board of the Department shall meet upon an invitation by its Chairman at least once a month. The meeting shall be valid only if attended by two-thirds (2/3) of the members. The Board's resolutions shall be passed with the absolute majority of the votes of the attending members. In case of a tie, the Chairman shall have a casting vote. The resolutions of the Board shall be effective unless objected to by the

Dean of the Faculty within fifteen (15) days as of the date of receiving the same. If he objects to them, he shall return them to the Board of the Department, supported by his point of view, in order to restudy them. Should the Board of the Department maintain its point of view, the resolution objected to shall be referred to the Board of Faculty to decide on it at the first ordinary or extraordinary meeting, and the Board of the Faculty shall have the right to ratify, amend or cancel the resolution. Its decision in this respect shall be final.

Article Twenty-Eight:

While complying with the requirements of the regulations and this Charter as well as what the Board of Trustees and University Senate decide, the Board of the Department shall be concerned with the consideration of the subjects relating to the scientific and administrative affairs of the Department. It shall have the following functions:

1- Propose the study plan of the Department as well as the curricular, prescribed books and scientific references.

2- Propose the appointment of the members of the teaching staff and lecturers as well as their promotions.

3- Study the draft scientific researches.

4- Distribute the academic duties, such as study timetables, training activities and library hours, among the members of the teaching staff.

5- Organize the activities of the Department and



coordinate the same.

6- Set up permanent and temporary committees of its members to study the subjects assigned to it.

B) Administrative Leaderships:

Rector of the University

Article Twenty-Nine:

The University shall have a Rector appointed, under a resolution passed by the Chairman of the Board of Trustees, following approval by the Minister, based on a nomination by the Board of Trustees, for a period of four (4) renewable years. The Rector shall be removed from office under a resolution by the Chairman of the Board of Trustees based on the consent of the Board of Trustees. Upon the establishment of the University, the Rector of the University shall be assigned to take office under a resolution by the Minister based on a nomination by the company's management, and such assignment shall continue until the Board of Trustees nominates another Rector for the University.

Article Thirty:

It is a condition that the Rector of the University be of the Saudi nationality and should have occupied the position of a member of the teaching staff at one of higher education institutions or shall have occupied a leading position in one of the government universities, provided he shall devote all his time to his work and shall not be one of the founders.

Article Thirty-One:

The Rector of the University shall be directly answerable to the Chairman of the Board of Trustees for the University pursuant to this Charter, and shall undertake the affairs of the

University scientifically, administratively and financially. He shall be the one to represent the University before other institutions and shall have the following functions:

1- The Rector of the University shall submit a semi-annual report to the University Senate in preparation to present the same to the Board of Trustees, in which the Rector shall explain the development of the University and the difficulties facing it as well as the means of handling the same and the accomplishments that have taken place during a given period.

2- The Rector of the University shall preside over the University Senate as well as the Scientific Board should he attend the meetings thereof.

3- The Rector of the University shall supervise the implementation of the organizational rules and regulations at the University.

4- The Rector of the University shall supervise the implementation of the resolutions of the Board of Trustees and of the University Senate.

5- The Rector of the University shall appoint Deans for the Faculties and auxiliary deanships as well as the Deputies and Department Heads after satisfying the appointment criteria.

6- The Rector of the University shall appoint secretaries to the University Senate and the Scientific Board after satisfying the appointment criteria.

7- The Rector of the University shall appoint members of the Scientific Board after the approval of the University



Senate.

8- The Rector of the University shall ratify the resolutions of the Scientific Board and the Boards of Faculties.

9- The Rector of the University shall appoint the Boards of Faculties (main or temporary) and auxiliary deanships after the approval of the University Senate.

10- The Rector of the University shall supervise the preparation of the University budget and put the same before the Board of Trustees for the approval thereof.

11- The Rector of the University shall delegate some of the powers to the Vice-Presidents of the University and Deans of Faculties.

12- The Rector of the University shall appoint members of the Saudi and non-Saudi teaching staff in accordance with the controls governing the same.

13- The Rector of the University shall appoint lecturers and demonstrators as well as language tutors from amongst Saudis or non-Saudis in accordance with the controls governing the same.

****Vice-Presidents Article Thirty-Two:**

A Vice-President or Vice-Presidents for the University shall be appointed, by virtue of a resolution passed by the Chairman of the Board of Trustees, after obtaining the Minister's consent, based on a nomination by the Rector of the University and an approval by the Board of Trustees, for a period of three (3) renewable years.

Article Thirty-Three:

It is a condition that a Vice-President of the University be of the Saudi nationality and shall have occupied the position of a member of the teaching staff and ranked, at least, as assistant professor, provided that he shall be devoting full time to his work and is not one of the founders.

Article Thirty-Four:

While complying with requirements provided for under the regulations and this Charter, as well as whatever the Board of Trustees and the University Senate may resolve, the Vice-President or Vice-Presidents of the University shall be granted such administrative and academic powers as necessary to accomplish the quality of the educational work at the University and to expedite the administrative procedures away from centralization that impede procedural work.

****Deans of Faculties Article Thirty-Five:**

Deans of the Faculties and the auxiliary deanships as well as their deputies shall be appointed, from among the members of the teaching staff, who are known for their scientific and administrative efficiency, by virtue of a resolution to be passed by the Chairman of the Board of Trustees, following the approval by the Minister, pursuant to a nomination by the Rector of the University and the approval by the Board of Trustees, for a period of two (2) renewable years.

Article Thirty-Six:

It is a condition that the Dean or Deputy Dean be of the Saudi nationality and shall have occupied the position of a member of the teaching staff, ranked, at least, as assistant professor, provided that he shall devote full time to his



work and is not one of the founders.

Article Thirty-Seven:

The Dean shall undertake the management of the scientific, administrative and financial affairs of the Faculty or auxiliary deanships within the limits of this Charter and shall present to the Rector of the University, at the end of the each semester, a report on the affairs of study as well as all activities at the Faculty.

Heads of Departments

Article Thirty-Eight:

The Heads of Departments shall be appointed, from amongst the members of the teaching staff who are known for their scientific and administrative efficiency, under a resolution to be passed by the Rector of the University pursuant to a proposal by the Dean of the Faculty, for a period of two (2) renewable years.

Article Thirty-Nine:

The Head of Department shall undertake the management of the scientific, administrative and financial affairs of the Department within the limits of this Charter and shall submit to the Dean of Faculty, at the end of each semester, a report on the study affairs and all activities of the Department.



Third:

Members of the Teaching Staff:



Article Forty:

The members of teaching staff of the University shall be:

- 1- Professors
- 2- Associate Professors
- 3- Assistant Professors

Article Forty-One:

A Professor, who is a member of the teaching staff, shall be appointed to the rank of Assistant Professor if he is a holder of a Ph. D Degree, or any scientific degree that is equivalent to the Ph. D degree, from a university recognized by the Ministry. The Professor shall be appointed to other ranks if he obtained his scientific title, or a scientific title equivalent thereto, from a recognized university or scientific institution.

Article Forty-Two:

The members of the teaching staff of the University shall be promoted in accordance with the Scientific Regulations organizing the same.

Article Forty-Three:

The members of the teaching staff of the University shall be responsible for the quality of academic work, the enhancement of the standard of higher education, presentation of scientific studies and researches, participation in the activities of the Faculty and contribution to the service of the society.

Article Forty-Four:

The lecturers and demonstrators, as well as the assistants to the researchers, shall be appointed under a resolution by the

Rector of the University pursuant to a recommendation by the Board of the Faculty.

Article Forty-Five:

A lecturers shall be appointed if he satisfies the following criteria:

- 1- Hold an M.A. Degree with a grade of not less than “Very Good”, or any scientific degree equivalent to an M.A., from a university or scientific institution recognized by the Ministry.
- 2- Pass the personal interview or any tests conducted by the Faculty.

Article Forty-Six:

A demonstrator shall be appointed if he satisfied the following criteria:

- 1- Hold a B.A. degree or any scientific degree equivalent to a B.A. with the grade of not less than very good from a university or a scientific institution recognized by the Ministry.
- 2- Pass the personal interview or any test conducted by the faculty.

Article Forty-Seven:

The University shall send lecturers and demonstrators, within two (2) years as of the date of the resolution appointing them, to obtain the required scientific degrees and until then they shall be assigned to assist the members of the teaching staff in the academic duties, such as carrying out exercises, training and practical lessons.



Article Forty-Eight:

Teachers shall be appointed, under a resolution passed by the Rector of the University, to carry out exercises in practical lessons and others under the supervision of the members of the teaching staff of the Departments.

Article Forty-Nine:

Members of the non-Saudi teaching staff shall be appointed under a resolution to be passed by the Rector of the University, and it shall be permissible to appoint lecturers, demonstrators, language teachers, staff and technicians from amongst them.



Fourth:

General Provisions:



Article Fifty:

The University shall have an independent budget and shall keep regular accounts and financial records in accordance with the commonly-known accounting principles and criteria indicated in the Financial Regulations.

Article Fifty-One:

It shall be impermissible for the University to change the regulations, procedures, data, programs, curricular, study plans and scientific degrees, in the light of which the Licensing Certificate has been issued, except under a resolution to be passed by the Minister in accordance with the provisions of the Charter.

Article Fifty-Two:

The University shall apply the study and tests regulations

for the University Stage as well as the Postgraduate Studies Unified Regulations of the University issued by the Senate.

Article Fifty-Three:

The Arabic language shall be the language of instruction at the University, and it shall be permissible to teach in another language by virtue of a resolution to be passed by the Minister.

Article Fifty-Four:

The University shall have the right to interpret this Charter.

Article Fifty-Five:

This Charter shall come into effect as of the date of its approval.